

### Introduction

Commencing 1 July 2013, the Queensland Government introduced new programs for training delivery that sit outside existing employment-based apprenticeship and traineeship training arrangements called the **Certificate 3 Guarantee** and **Higher Level Skills**.

**As part of this program, Target Training receives Queensland Government funding from the Department of Education, Training and Employment, and student contribution fees.**

### Participant Eligibility

The **Certificate 3 Guarantee** is for students wanting to complete a Certificate level III course. The **Higher Level Skills** is for students wanting to complete a selected Certificate IV level course. There are also selected Certificate II level courses for those unable to complete at Certificate III level. Year 12 leavers can complete a qualification completely fee free. An eligibility criteria applies for each of these opportunities.

#### The general eligibility criteria for all students:

- Must not hold or be already undertaking a certificate III or higher level qualification (certificate III qualifications completed at school are not counted), for a Cert III Guarantee funded course
- Must not hold or be already undertaking a certificate IV or higher level qualification, for a Higher Skills funded course
- Must be 15 years of age or older
- Must have finished secondary school or left school
- Must be a Queensland resident - an Australian Citizen or permanent resident living in Queensland, or a New Zealand citizen permanently residing in Queensland.

Employment status can vary as long as it satisfies the qualification requirements. Recipients can be unemployed and seeking work, or be working on a full time, part time, self employed or casual. There is also no minimum education requirement, only the standard entry requirements for the course of study.

#### Year 12 Fee Free

If you are a recent school leaver or nearing the end of Year 12, you can complete a Certificate III qualification completely free of charge. Build professional confidence, boost your skills and increase your career opportunities. Qualifying criteria includes:

- Providing evidence of completing Year 12 in QLD
- Enrolment and course commencement within 12 months of graduating from Yr 12.
- Being a permanent resident/Australian citizen/New Zealand citizen who resides in QLD.
- Not currently studying a Certificate III qualification or higher.

Note: qualifications can be delivered during December to February period so all school leavers heading to University or their gap year may be qualified before the end of February.

**Target Training offers SIT20216 Certificate II in Hospitality and SIT30616 Certificate III in Hospitality as a Year 12 fee free arrangement. Practical hours are required to complete these qualifications. Please contact us for more details and workshop course dates.**

### Concession Eligibility

Under these programs, concession participants are defined as follows:

- ( a ) The participant holds a Health Care concession card or Pensioner concession card issued under Commonwealth law or I am the partner or a dependent of a person who holds a Health Care concession card or Pensioner concession card and I am named on that card
- ( b ) the Participant holds an official form/letter under Commonwealth law confirming that I am entitled to concessions under a Health Care concession card or Pensioner concession card or I am the partner or a dependent of a person who holds such an entitlement
- ( c ) the Participant is an Aboriginal and Torres Strait Islander person

The definition of a Concession Participant below only applies when the Participant or participant's family or guardian is responsible for the payment of any Student Contribution Fee. When a Commonwealth Government agency (e.g. Jobs Services Australia Provider) is using Australian Government funding to pay student fees on behalf of the Participant, then no concessions are to apply.

### Student Contribution Fees

#### Certificate 3 Guarantee

Code	Course Name	Non Concession \$20 per unit	Concession \$10 per unit
SIR20216	Certificate II in Retail Services	\$240 total	\$120 total
SIR30216	Certificate III in Retail Operations	\$260 Total	\$130 Total
SIT20316	Certificate II in Hospitality	\$240 total	\$120 total
SIT30616	Certificate III In Hospitality	\$300 Total	\$150 Total
BSB30115	Certificate III In Business	\$240 Total	\$120 Total
BSB30415	Certificate III In Business Admin	\$260 Total	\$130 Total
BSB30215	Certificate III in Customer Engagement	\$240 Total	\$120 Total
BSB30315	Certificate III in Micro Business Operations	\$200 Total	\$100 Total
FNS30115	Certificate III in Financial Services	\$260 Total	\$130 Total
CHC30113	Certificate III in Early Childhood Education and Care	\$360 Total	\$180 Total



## Certificate 3 Guarantee & Higher Level Skills

### Fact Sheet & Fee Schedule

#### Higher Level Skills

Code	Name	Non Concession \$20 per unit	Concession \$10 per unit
SIR40316	Certificate IV in Retail Management	\$220 Total	\$110 Total
SIT40416	Certificate IV in Hospitality	\$420 Total	\$210 Total

Student Contribution Fee's represent the total non-government subsidised sum of essential training costs for the participant to undertake the qualification and includes tuition fees, services fees, materials fees and all other costs associated with delivering the training and awarding the qualification to the participant.